

Post-Graduation Diploma in Hotel and Hospitality Administration (PGDHHA)

Duration: 2 Years (4 Semesters)**

Semester – I

| S. No. | Paper Numerical Unique | Class & Papers | Paper Name / Subject |
|--------|------------------------|----------------|--|
| 1 | PGDHHA101 | 1PGDHHA1 | Principles of Hotel and Hospitality Administration |
| 2 | PGDHHA102 | 1PGDHHA2 | Food Production and Culinary Arts |
| 3 | PGDHHA103 | 1PGDHHA3 | Front Office Operations and Communication Skills |
| 4 | PGDHHA104 | 1PGDHHA4 | Food and Beverage Service Management |

Course Details (Semester – I)

- **Principles of Hotel and Hospitality Administration** – Overview of the hotel industry, types, and functions.
 - **Food Production and Culinary Arts** – Kitchen structure, equipment, and basic cooking.
 - **Front Office Operations and Communication Skills** – Guest handling, check-in/check-out process.
 - **Food and Beverage Service Management** – Menu planning, restaurant service, and customer care.
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Semester – II

| S. No. | Paper Numerical Unique | Class & Papers | Paper Name / Subject |
|---------------|-------------------------------|---------------------------|---|
| 1 | PGDHHA201 | 2PGDHHA1 | Housekeeping and Facility Management |
| 2 | PGDHHA202 | 2PGDHHA2 | Hotel Accounting and Financial Management |
| 3 | PGDHHA203 | 2PGDHHA3 | Nutrition and Food Safety |
| 4 | PGDHHA204 | 2PGDHHA4 | Computer Applications in Hotel Industry |

Course Details (Semester – II)

- **Housekeeping and Facility Management** – Maintenance, laundry, and room setup.
 - **Hotel Accounting and Financial Management** – Costing, budgeting, and internal audit.
 - **Nutrition and Food Safety** – Healthy meal planning and food hygiene.
 - **Computer Applications in Hotel Industry** – Reservation and property management systems.
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Semester – III

| S. No. | Paper Numerical Unique | Class & Papers | Paper Name / Subject |
|---------------|-------------------------------|---------------------------|--|
| 1 | PGDHHA301 | 3PGDHHA1 | Hospitality Marketing and Sales Management |
| 2 | PGDHHA302 | 3PGDHHA2 | Event and Conference Management |
| 3 | PGDHHA303 | 3PGDHHA3 | Human Resource Management in Hospitality |
| 4 | PGDHHA304 | 3PGDHHA4 | Entrepreneurship and Hotel Operations |

Course Details (Semester – III)

- **Hospitality Marketing and Sales Management** – Promotion, pricing, and distribution.
 - **Event and Conference Management** – MICE tourism and banquet organization.
 - **Human Resource Management in Hospitality** – Recruitment, motivation, and evaluation.
 - **Entrepreneurship and Hotel Operations** – Business planning and leadership.
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Semester – IV

| S. No. | Paper Numerical Unique | Class & Papers | Paper Name / Subject |
|--------|------------------------|----------------|-----------------------------------|
| 1 | PGDHHA401 | 4PGDHHA1 | International Hospitality Trends |
| 2 | PGDHHA402 | 4PGDHHA2 | Research Project and Dissertation |
| 3 | PGDHHA403 | 4PGDHHA3 | Legal Aspects of Hotel Industry |
| 4 | PGDHHA404 | 4PGDHHA4 | Industrial Internship / Training |

Course Details (Semester – IV)

- **International Hospitality Trends** – Global operations and innovations.
- **Research Project and Dissertation** – Research-based case study in hospitality.
- **Legal Aspects of Hotel Industry** – Hotel licensing, labor laws, and ethics.
- **Industrial Internship / Training** – Practical training in hotels or hospitality firms.